



Showroom Sale Coordinator Sun Prairie, WI

Learn more about our company at www.ofr-inc.com.

Email your resume to hr@ofr-inc.com.

Our Madison area office furniture showroom is seeking an experienced, friendly sales team member who can provide the highest level of customer service to our clients. Our sales team superstars are the single point of contact with the customer, providing office furniture solutions and excellent service. If you have passion for problem solving, making connections, and building relationships, then this is the sales job for you! Success in this role can quickly lead to advancement opportunities in any area of our company, including Outside Sales, Decommission Sales, Design, Operations or Project Management.

Work in a dynamic, fast-paced store environment selling high-quality recycled office furniture. OFR diverts more than 1500 trailer loads of furniture from landfill each year. Our work directly improves sustainability for Fortune 500 companies nationwide and provides savings for small to medium sized local businesses. You can make an impact with OFR!

Responsibilities:

- Greet, engage, and sell to walk-in customers
- Develop and grow returning customers and new client base, planning their office space, and identifying furniture needs. Specify product for the best solution and win the sale.
- Provide excellent service on the phone, in person and via web sales (LiveChat)
- Manage the purchase to delivery process
- Opening/Closing and Merchandising responsibilities
- Learn inventory, office furniture terminology, and become the expert (we train!)

Qualifications:

- 2 Years sales experience required
- Excellent listening & customer engagement skills
- Professional phone, communication and presentation skills
- Experience with MS Office and basic computer functions

Benefits:

Base compensation plus commission. Opportunity for advancement.
Health, Dental, Vision insurance. 401K

Office Furniture Resources, the Midwest's largest office furniture liquidator, is a leading full-service dealer of Used, New and Refurbished office furniture with operations in Milwaukee, Madison, and Chicago. We are a certified Woman Owned Small Business.

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